ANCILE uPerform™
Author Training Course

Learn ANCILE uPerform from the uPerform experts.

As an ANCILE uPerform author, you can create, edit, and publish high-quality procedures, simulations, and eLearning courses using an award-winning, rapid development editing tool. ANCILE uPerform allows you to:
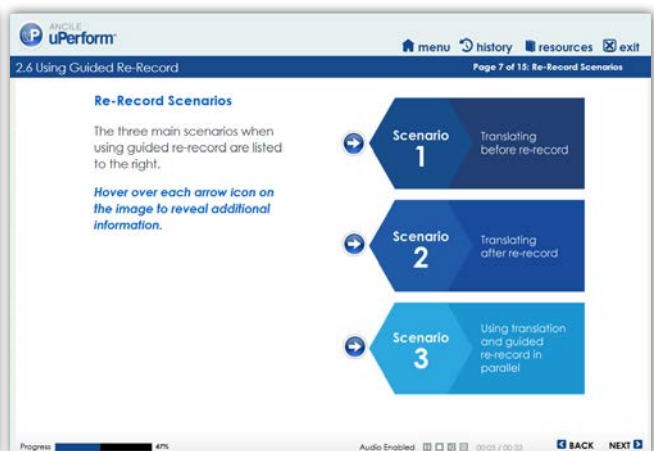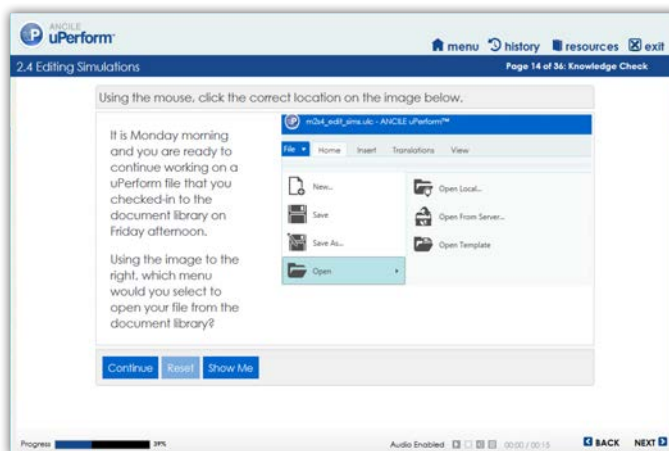
- Rapidly create, manage, and distribute procedural content and eLearning courses – in over 30 languages
- Deliver on-the-job performance support
- Collaborate with employees and fellow authors

The **ANCILE uPerform Author Training Course** gives you the information and instruction you need to author content in ANCILE uPerform. After completing this eLearning course, you'll be able to:

- Use the ANCILE uPerform client to record your actions in applications and produce documents and simulations
- Create eLearning courses with rich interactions, audio, video, knowledge checks, and assessments
- Preview and publish content
- Check your content into the ANCILE uPerform server for versioning, workflow, and distribution
- Collaborate with employees and fellow authors using features like discussions and annotations

> **"The course was very helpful, and the ease of going in and out of the modules via bookmarking made it easy to pause and resume. This is a great introduction to uPerform authoring."**
>
> *– Wanda Lazar, Manitoba Hydro*

ANCILE All Around Smarter ™

www.ancile.com

Course Details

ANCILE's author course provides the instruction you need to get up and running with ANCILE uPerform. The course includes four modules to take you through the complete process from authoring to delivering content:

Module 1: Introduction to ANCILE uPerform Authoring

- Get an overview of the create-to-publish workflow and the ANCILE uPerform client and server features.

Module 2: Working with Documents and Simulations

- Create and edit a single-source file to publish both a document and a simulation with one click.
- Discover how to easily produce content in multiple languages.
- Learn how to publish your content for review.

Module 3: Working with eLearning Courses

- Create and edit lessons and content pages.
- Master the steps to import graphics, video, and PowerPoint content.
- Develop multiple types of knowledge checks and assessments.

Module 4: Working with the ANCILE uPerform Server

- Check your content into the uPerform server for workflow and collaboration, and add existing non-uPerform content to the server.

Features

▶ Interaction activities

▶ Knowledge checks

▶ Simulations

Target Audience and Length

▶ Training developers

▶ eLearning course developers

▶ The course requires approximately 8 hours to complete

System Requirements

For optimal experience with the ANCILE uPerform Author Training Course, ensure your computer meets the following specifications:

- Microsoft Windows® 7 SP1 (32- and 64-bit) Professional or Enterprise, Windows 8 (Desktop mode) or Windows 8.1 (Desktop mode)
- Microsoft Internet Explorer® 8 - 11; Mozilla Firefox® 17 - 21; Google Chrome 27; or Safari 5.x
- Adobe® Acrobat® Reader 10.x or XI
- Adobe® Flash® Player 13.x to communicate with an LMS using the AICC communication standard

- Adobe Flash is required to listen to WAV audio files in published courses or simulations in all supported browsers. Flash is required to listen to MP3 audio files in Internet Explorer 8.0 or Firefox. Flash or Quicktime 7.x is required to listen to audio in Safari 5.x.
- Apple iPad running iOS 5.0 or higher; tablets running Windows 8.1 or Android 4.1 or 4.2
- To view video included in courses, the video viewer (browser, plug-in, or device) used to view the course must meet the requirements for any video files included in courses.

△ANCILE

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